



A. P. HIGHER EDUCATION REGULATORY & MONITORING COMMISSION



(APHER&MC)

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USER MANUAL FOR U.G AND P.G PROGRAMMES/COURSES

User Manual For Following Programmes/Courses

UG, PG and Super specialties in Medical programmes; UG and PG in Dental and Ayush programmes, UG,PG and Diploma in Nursing and Paramedical programmes, Agriculture Programmes, Horticulture Programmes.UG and PG Degree programmes; UG and PG Law programmes, UG and PG Physical Education programmes in the State of Andhra Pradesh for the block Period 2020-21 to 2022 -23

Step 1: Society Registration

Open: <http://aphermc.ap.gov.in>

Click on **APHER&MC 2020-21 to 2022-23 Block Period Online application** **CLICK HERE** **NEW**

aphermc.ap.gov.in/home.html

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Chairperson

APHER&MC 2020-21 to 2022-23 Block Period Online Application [CLICK HERE](#) **NEW**

APHER&MC 2019-20 to 2021-22 Block Period Online Application [CLICK HERE](#)

Step2: Click on [TO REGISTER SOCIETY CLICK HERE](#)

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LOGIN PAGE

SOCIETY REGISTRATION IS COMPULSORY FOR THE BLOCK PERIOD 2020-21 TO 2022-23.

USER NAME:	<input type="text"/>
PASSWORD:	<input type="password"/>
TYPE IN THE BOX BELOW:	
	<input type="text"/>
<input type="button" value="SUBMIT"/>	<input type="button" value="CLEAR"/>

TO REGISTER SOCIETY [CLICK HERE](#)

- FOR ANY QUERIES, PLEASE CONTACT 08645-274443(Extension-22)
- EMAIL: aphermcit[at]gmail[DOT]com
- The whole process is Society based. If there is one or more Colleges under a Society, the details of all those Colleges are to be filled in with that User id

Step3: SOCIETY USER REGISTRATION

Fill the form and click on the **SUBMIT** Button, user gets USER NAME REGISTRATION SUCCESSFULLY message, after successfully registration and Click on the **BACK TO LOGIN** Button

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SOCIETY USER REGISTRATION

SOCIETY NAME:	<input type="text"/>
ADDRESS:	<input type="text"/>
DISTRICT:	Select <input type="text"/>
REGISTRATION No.:	<input type="text"/>
SECRETARY NAME:	<input type="text"/>
CONTACT PERSON:	<input type="text"/>
MOBILE No.:	<input type="text"/>
PHONE No(with STD code):	<input type="text"/>
EMAIL:	<input type="text"/>
USER NAME:	<input type="text"/>
PASSWORD:	<input type="password"/>
CONFIRM PASSWORD:	<input type="password"/>
TYPE IN THE BOX BELOW:	
	<input type="text"/>
<input type="button" value="SUBMIT"/> <input type="button" value="CANCEL"/>	
<input type="button" value="BACK TO LOGIN"/>	

**Step 4: Enter USERNAME, PASSWORD and CAPTCHA
click on SUBMIT Button**

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LOGIN PAGE

SOCIETY REGISTRATION IS COMPULSORY FOR THE BLOCK PERIOD 2020-21 TO 2022-23.

USER NAME:	<input type="text"/>
PASSWORD:	<input type="password"/>
TYPE IN THE BOX BELOW:	
	<input type="text"/>
<input type="button" value="SUBMIT"/> <input type="button" value="CLEAR"/>	

[TO REGISTER SOCIETY CLICK HERE](#)

- FOR ANY QUERIES, PLEASE CONTACT 08645-274443(Extension-22)
- EMAIL: aphermit@gmail.com
- The whole process is Society based. If there is one or more Colleges under a Society, the details of all those Colleges are to be filled in with that User id only. Colleges are requested not to create user-ids through registration individually...
- Society Registration is compulsory (for the block period 2020-23).
- Statutory Warning: Provide Correct Information, False Information with Dummy data is liable for Prosecution

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STEP 5: UPLODING DATA (PRILIMINARY INFORMATION):

SELECT YOUR INSTITUTIONS UNDER THE SOCIETY : Add Colleges under registered society

CURRENT PROGRAMMES OFFERED BY YOUR INSTITUTION. : Add Programmes /Courses in registered Colleges

VIEW PROCESSING FEE DETAILS: View Summary of Above 2 links

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APPENDIX-6 APPENDIX-7 APPENDIX-8 APPENDIX-9 APPENDIX-10

PRILIMINARY INFORMATION

- user has to first upload the data of preliminary information. after the data in preliminary information is frozen(confirm), the user has to upload data in schedules of respective appendices of the institutions.

SELECT YOUR INSTITUTIONS UNDER THE SOCIETY. (Select your institution only under relevant Appendices carefully.)

CURRENT PROGRAMMES OFFERED BY YOUR INSTITUTION. (Current programmes offered by the institution have to be carefully given)

VIEW PROCESSING FEE DETAILS

COURSE FEE PAYMENT

SOCIETYWISE INFORMATION

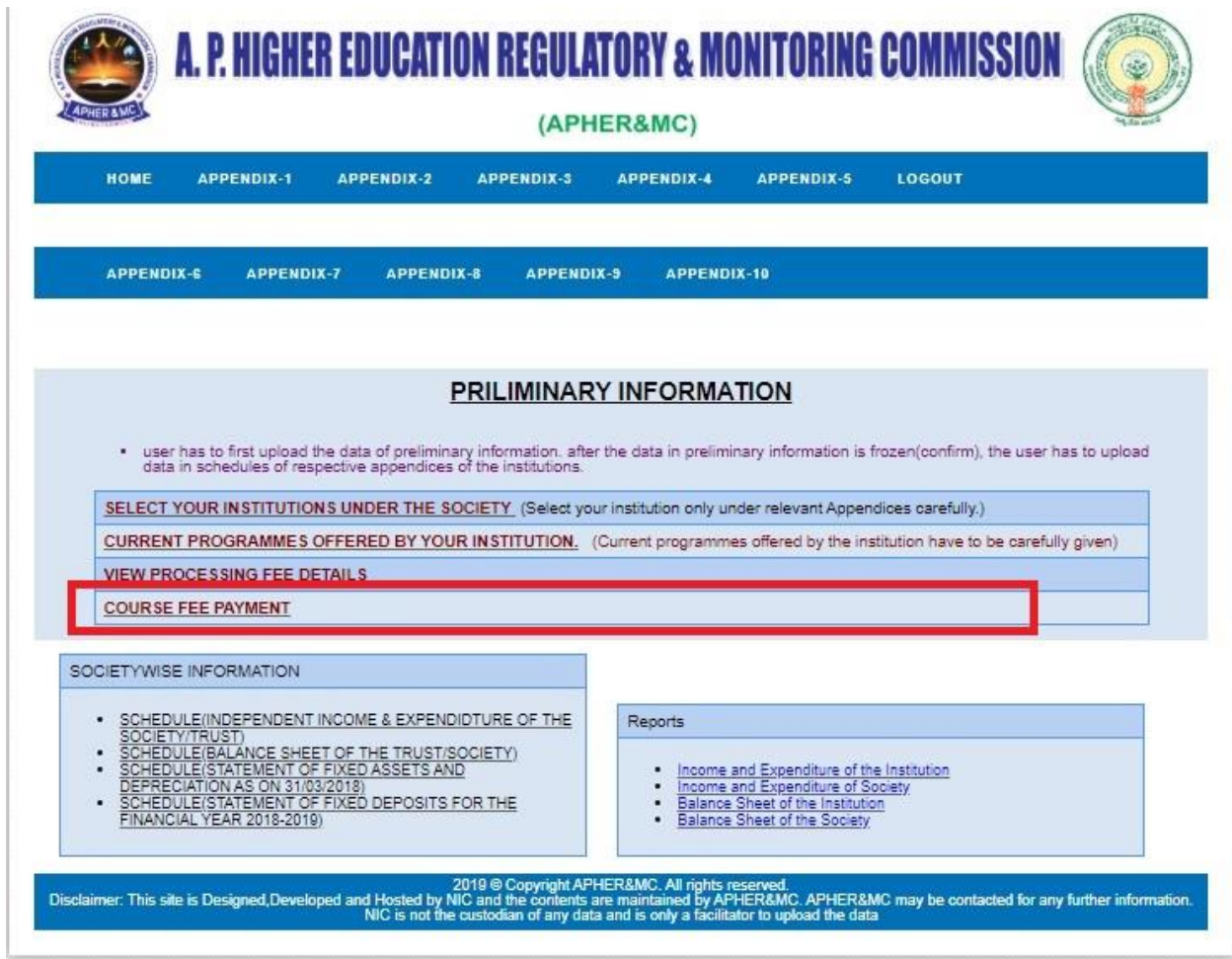
- SCHEDULE(INDEPENDENT INCOME & EXPENDITURE OF THE SOCIETY/TRUST)
- SCHEDULE(BALANCE SHEET OF THE TRUST/SOCIETY)
- SCHEDULE(STATEMENT OF FIXED ASSETS AND DEPRECIATION AS ON 31/03/2018)
- SCHEDULE(STATEMENT OF FIXED DEPOSITS FOR THE FINANCIAL YEAR 2018-2019)

Reports

- [Income and Expenditure of the Institution](#)
- [Income and Expenditure of Society](#)
- [Balance Sheet of the Institution](#)
- [Balance Sheet of the Society](#)

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Step 6: COURSE FEE PAYMENT: payment for processing fee, through online.



The screenshot displays the homepage of the A.P. Higher Education Regulatory & Monitoring Commission (APHER&MC). The header includes the organization's name and logo. A navigation menu contains links for HOME, APPENDIX-1 through APPENDIX-5, and LOGOUT. A secondary menu lists APPENDIX-6 through APPENDIX-10. The main content area is titled 'PRILIMINARY INFORMATION' and contains a note about uploading preliminary data. Below this, a list of options is shown, with 'COURSE FEE PAYMENT' highlighted by a red rectangular box. Other options include 'SELECT YOUR INSTITUTIONS UNDER THE SOCIETY', 'CURRENT PROGRAMMES OFFERED BY YOUR INSTITUTION', and 'VIEW PROCESSING FEE DETAILS'. The page also features sections for 'SOCIETYWISE INFORMATION' and 'Reports', both containing bulleted lists of financial documents. A footer contains a disclaimer and copyright information.

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[CURRENT PROGRAMMES OFFERED BY YOUR INSTITUTION.](#) (Current programmes offered by the institution have to be carefully given)

[VIEW PROCESSING FEE DETAILS](#)

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SOCIETYWISE INFORMATION

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Step 7 : After completion of payment , proceed to enter data in appropriate Appendix and SOCIETYWISE INFORMATION

01	Appendix I : MBBS, PG Medical, PG Super Specialty
02	Appendix II: BDS, MDS
03	Appendix III : B.Sc (Nursing), M.Sc (Nursing), Post Basic B.Sc(Nursing)
04	Appendix IV : PARAMEDICAL
05	Appendix V : BPT, MPT (Physiotherapy)
06	Appendix VI : Ayush
07	Appendix VII : Agriculture and Horticulture
08	Appendix VIII : Law
09	Appendix IX : Physical Education
10	Appendix X : Degree



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S.No	Name of the Employee	Designation	Telephone Number				
1	Sri Ch. Ramakrishna	Senior Software Developer	08845 274443 (ext-22) (Software Related)				

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